

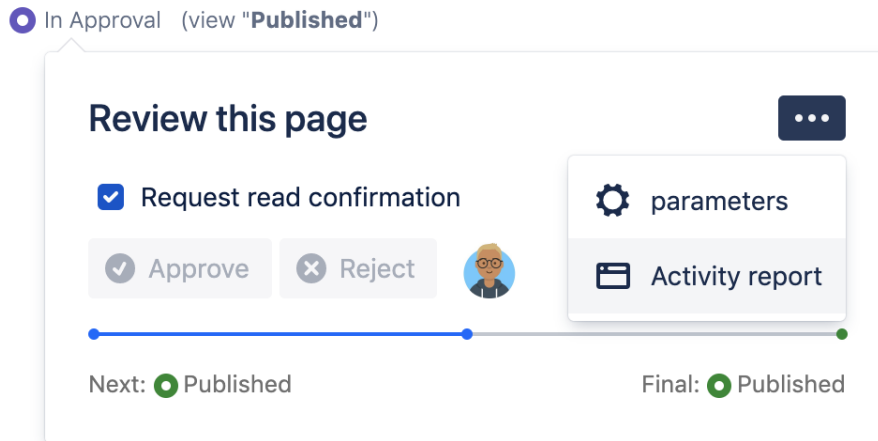
Activity Report - Workflow Popup

Overview

Use this feature to display a report of all activity on the page.

Viewing the report

The **Activity Report** is accessed from the menu in the [workflow popup](#):



Here's what it looks like:

The screenshot shows the "Project Dashboard" activity report. The page title is "Project Dashboard" and the breadcrumb is "Pages / Document Control Home". There are links for "View Page" and "Save for later". The report is filtered by "States" and ordered by date "Oldest". The activity list is as follows:

Jan 31, 2020	Actor	Type	Activity	Version
In Approval	Adam Samuels	State	assigned approval <i>Review this page</i> to Adam Samuels at 4:16 AM	
		State	changed state to In Approval at 4:16 AM	v1
Draft	Adam Samuels	State	gave <i>Review this page</i> approval at 4:16 AM	
		State	changed state to Draft at 4:16 AM	v1
Obsolete	Adam Samuels	Edit	updated the page at 4:16 AM	
		State	changed state to Obsolete at 4:15 AM	v1
Published	Adam Samuels	State	gave <i>Review this page</i> rejection at 4:15 AM	
		State	changed state to Published at 4:15 AM	v1
In Approval	Adam Samuels	State	gave <i>Review this page</i> approval at 4:15 AM with username and password credentials	
	Matilde Spies	State	assigned approval <i>Review this page</i> to Adam Samuels at 4:14 AM	
		State	changed state to In Approval at 4:14 AM	v1
Draft	Matilde Spies	State	gave <i>Review this page</i> approval at 4:14 AM	
		Edit	updated the page at 4:14 AM	

The page activity report can also be accessed using the page tools menu.

See also

User Guide:

- [Page Activity - Page Tools](#)

Reporting Guide:

- Activity Report - Content
- Page Activity Macro

Workflow Authoring Guide:

- pageactivity macro
- Roles and Permissions

[◀ Back to Workflow Popup](#)