

# Page Activity Macro

## Overview

The **Page Activity Macro** is used to display the activity report in a page. It's great for displaying recent activity in a page header or footer.

## Permissions

When used on a page without a workflow, all users can see the report (it will list page creation, edits, etc).


When used on a page with an unrestricted workflow (which does not define any `final=true` states), all users will be able to see the report.

When used on a page with a workflow which uses [Same-space publishing](#) (one which defines a `final=true` state):

- Edit/Admin users will see the full report
- View only users will only see entries up to the point at which the most recent published (`final=true`) state was *entered*
- If the page has not yet reached a published state, view-only users won't be able to view the page or the report

## Adding the report

To add the report to a page:

1. In the editor, choose **Insert**  **Other Macros** **All** **Page Activity**
2. Customise the report to your requirements
3. Choose **Insert**

Here's how the macro looks on your page:

May 07, 2020	Actor	Type	Activity	Version
 Draft	 admin	📌 State	changed state to  Draft at 3:34 PM	v10
 In Approval	 admin	✎ Edit	updated the page at 3:34 PM Other contributors: 	
Apr 20, 2020				
	 admin	📌 State	changed state to  In Approval at 5:15 PM	v9
 Draft	 admin	📌 State	gave <i>Review this page</i> approval at 5:15 PM	
		📌 State	changed state to  Draft at 5:15 PM	v9
Apr 16, 2020				
	Matilde Sipes , admin and Elle Brakus	✎ Edit	multiple updates from  Matilde Sipes ,  admin and  Elle Brakus	
Jan 21, 2020				
	 admin	✎ Edit	created the page at 4:07 PM	

## Same-space publishing

If your workflow uses [Same-space publishing](#), the activity report will only list entries up to and including the most recently published version of content.

## Customising the report

You can customise the report with the following macro settings:

Setting	Default	Notes
Max Entries	All entries	The number of results to show

<b>Reverse order</b>	<i>No</i>	Check the box to reverse the order of the report
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## See also

### Reporting Guide:

- [Report on states](#)
- [Report on tasks](#)
- [Activity Report - Content](#)

### User Guide:

- [Page Activity - Page Tools](#)
- [Activity Report - Workflow Popup](#)

### Workflow Authoring Guide:

- [pageactivity macro](#)