Reporting Guide

Overview

Comala Document Management app provides extensive reporting tools at the content, space and global levels.

How to...
- Report on states
- Report on tasks
- Report on read confirmations

Workflow Reports
- Activity Report - Content
- Audit Logs - Space and Global
- Document Management Tasks - Profile
- My Document Management Tasks - Dashboard
- Tasks Report - Space Tools
- Document Management - Space Sidebar

Workflow Macros
- Page Activity Macro
- Page Status Macro
- Workflow Report Macro - Approvals
- Workflow Report Macro - Dashboard
- Workflow Report Macro - States
- Workflow Report Macro - Stats
- Workflow Report Macro - Tasks

Confluence Reports
- Confluence Audit Log
- Confluence Search

Confluence Macros
- Chart macro
- Content by Label macro
- Page Properties Report macro
- Status macro

Third-party Reports

Audience

This guide is for content producers, managers and administrators.

Related guides